

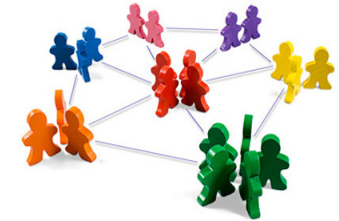
# Power & Water Customer Collaboration Documentum



imagination at work



# What is Power & Water Customer Collaboration Documentum?



A secure environment for GE and participating external companies to exchange all project documents and communications.

It has export control repository and integrated workflow capabilities to ensure secure collaboration regarding documents, requests and other project related deliverables.

Documentum is suitable for collaborative execution during all project phases: development, inquiry, contract, design, construction, commissioning, operation and warranty.

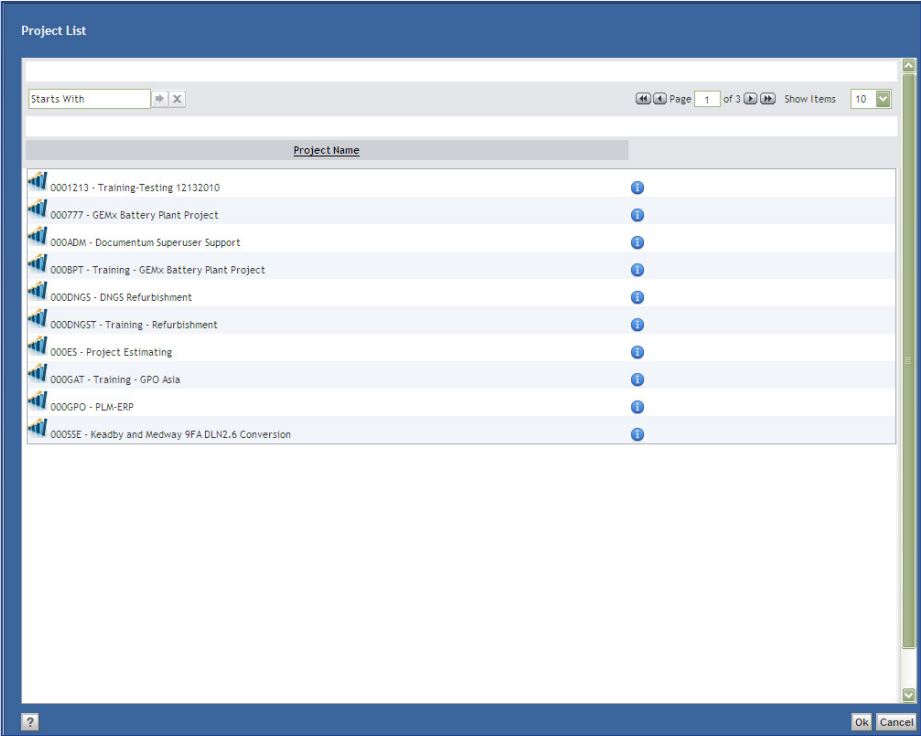
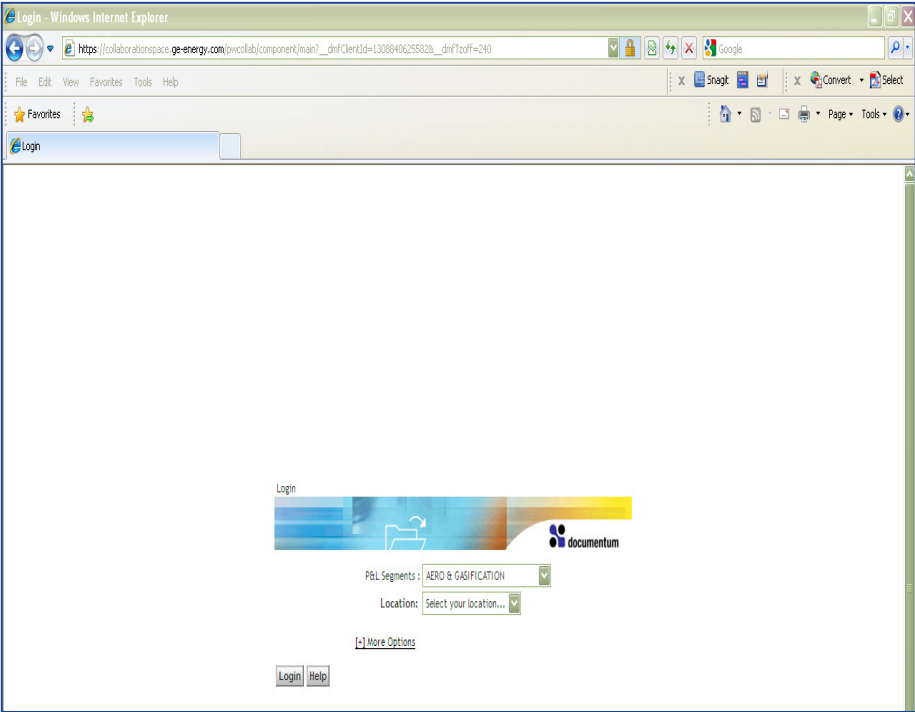
# Benefits of Power & Water Customer Collaboration Documentum

- ✓ Provides a secure repository for all project documents.
- ✓ Provides a secure environment for communication & workflow between GE, customers, and suppliers worldwide throughout all project phases.
- ✓ Extends Project Management best practices to GE Global Community.
- ✓ Increases access to project information, driving consistency, improving time to completion, and reducing risk.
- ✓ Access to all project documents available through user security groups.

# Key Functionality

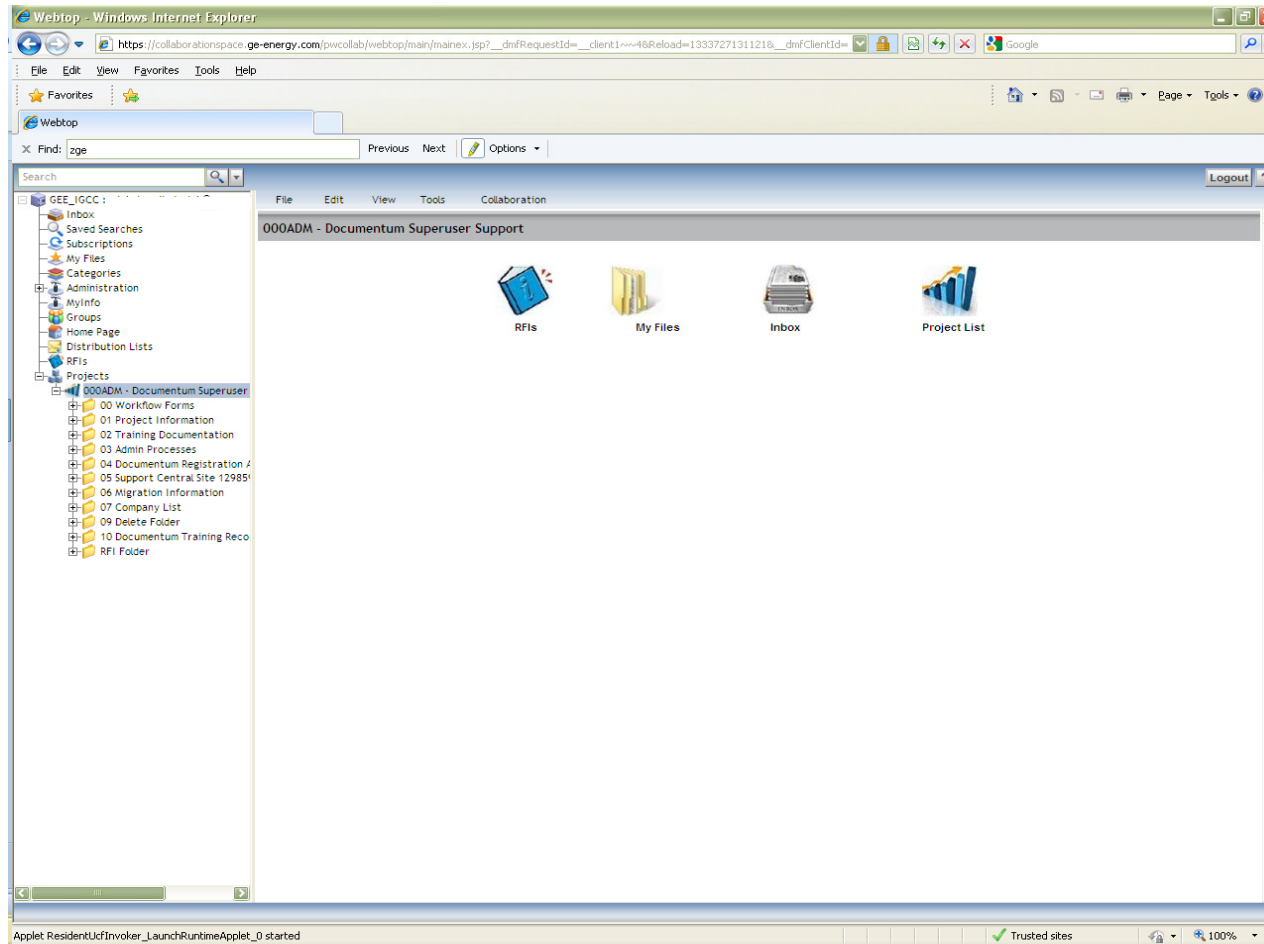
# Streamlined Process for Accessing Projects

Projects organized by segment owner. A Search field is available.



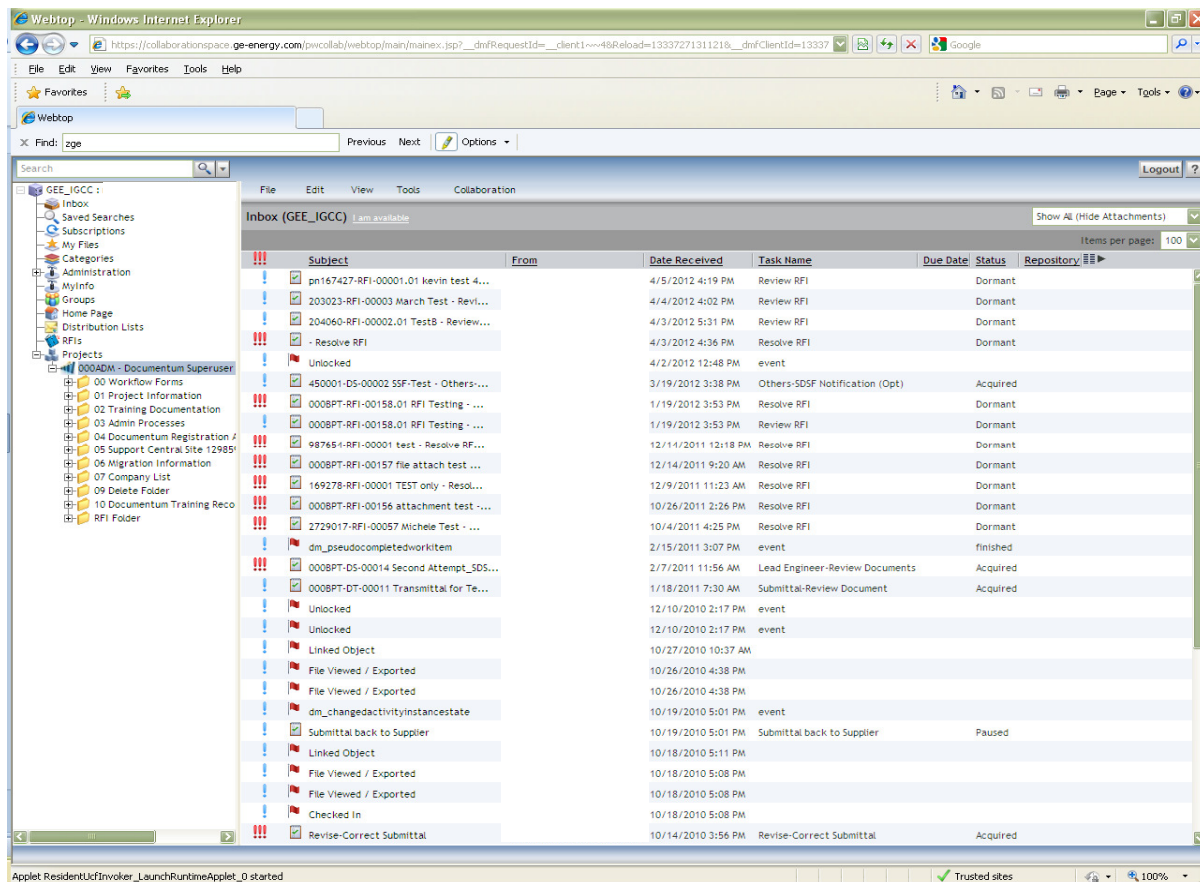
# “Tree” Enables for Fast Navigating

Tree on left provides one-click access to folders, Inbox, RFI & future functionalities



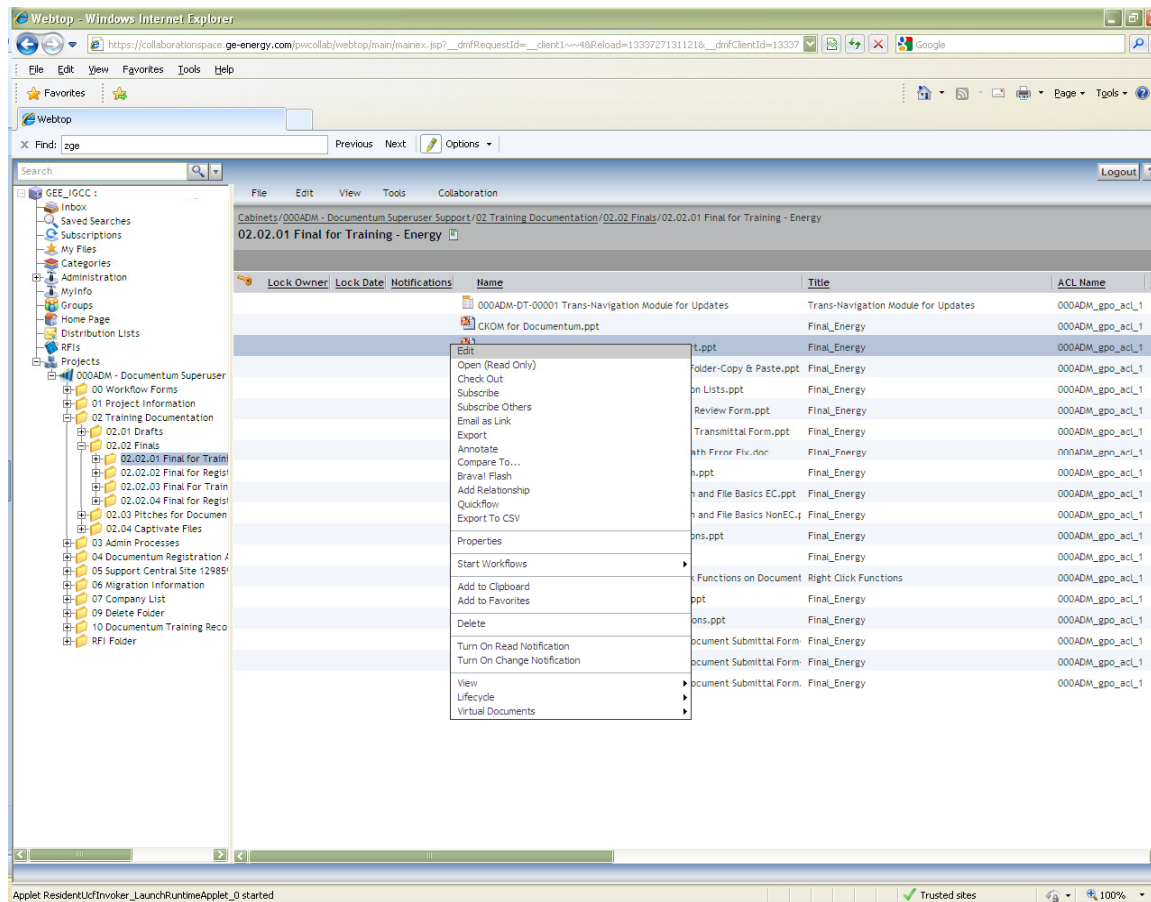
# Inbox Organizes All Your Tasks & Notifications

Inbox provides single view organization of ALL your tasks and notifications across ALL your projects within the Segment.



# Right-click Menus Provide Convenience

Right-click an item and select the function you want to perform.





# Distribution Lists Available for Use & Sharing

Distribution Lists are created and organized by Project.

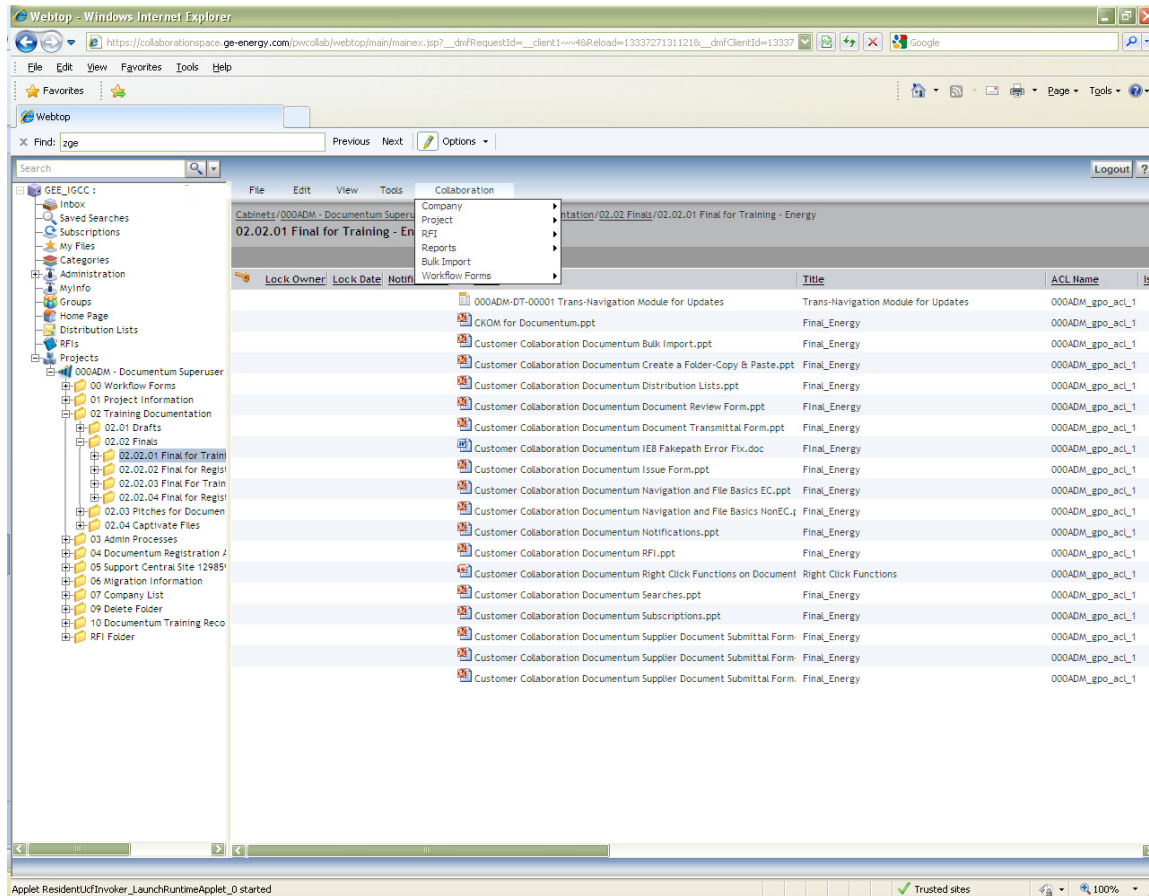
The screenshot shows a web browser window displaying a 'Distribution Lists' page. The browser's address bar shows the URL: [https://collaborationspace.ge-energy.com/pwcollab/webtop/main/mainex.jsp?\\_dnfRequestId=\\_client1...&relload=13337271311218\\_\\_dnfClientId=13337](https://collaborationspace.ge-energy.com/pwcollab/webtop/main/mainex.jsp?_dnfRequestId=_client1...&relload=13337271311218__dnfClientId=13337). The page title is 'Distribution Lists'. The main content area displays a table with the following data:

Name	Description	Owner
000adm_core team	List to be used by Documentum Core Team	
000adm_training documents	List for Training Team	

The left sidebar shows a navigation tree with 'Distribution Lists' selected. The tree structure includes: GEE\_JGCC, Administration, MyInfo, Groups, Home Page, Distribution Lists, Rfis, and Projects. The Projects folder is expanded, showing a hierarchy of folders: 000ADM - Documentum Superuser, 00 Workflow Forms, 01 Project Information, 02 Training Documentation, 02.01 Drafts, 02.02 Finals, 02.02.01 Final for Traini, 02.02.02 Final for Regist, 02.02.03 Final For Train, 02.02.04 Final for Regist, 02.03 Pitches for Documen, 02.04 Captivate Files, 03 Admin Processes, 04 Documentum Registration Z, 05 Support Central Site 12985, 06 Migration Information, 07 Company List, 09 Delete Folder, 10 Documentum Training Reco, and RFI Folder.

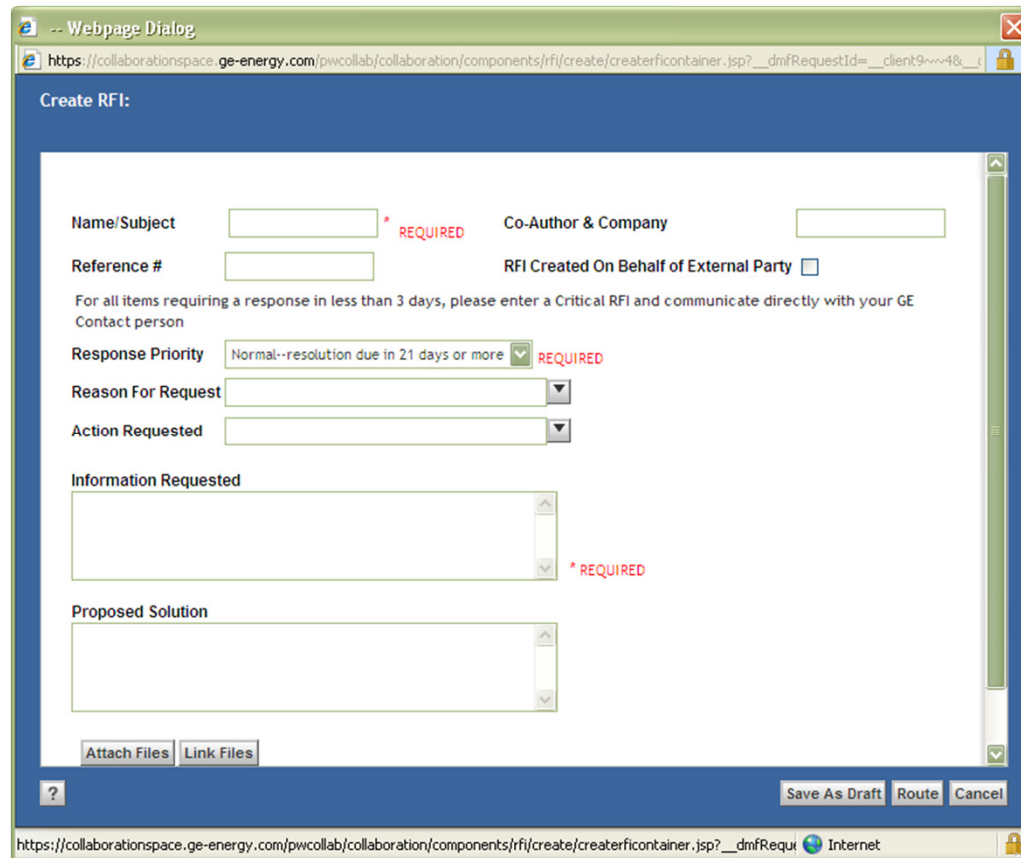
# Collaboration Functions Grouped in Menu

“Collaboration” menu provides access to all current (and future) collaboration functions.



# Collaboration – RFI's

RFI's provide a means of requesting information that will become a permanent project record.



The screenshot shows a web browser window titled "Webpage Dialog" with the URL [https://collaborationspace.ge-energy.com/pwcollab/collaboration/components/rfi/create/createrficontainer.jsp?\\_\\_dmfRequestId=\\_\\_client9~48\\_](https://collaborationspace.ge-energy.com/pwcollab/collaboration/components/rfi/create/createrficontainer.jsp?__dmfRequestId=__client9~48_). The page content is titled "Create RFI:" and contains the following fields and controls:

- Name/Subject**: Text input field with a red asterisk and the word "REQUIRED" next to it.
- Co-Author & Company**: Text input field.
- Reference #**: Text input field.
- RFI Created On Behalf of External Party**: A checkbox.
- Response Priority**: A dropdown menu with "Normal--resolution due in 21 days or more" selected, followed by a red asterisk and "REQUIRED".
- Reason For Request**: A dropdown menu.
- Action Requested**: A dropdown menu.
- Information Requested**: A large text area with a red asterisk and "REQUIRED" next to it.
- Proposed Solution**: A large text area.

Below the text areas are two buttons: "Attach Files" and "Link Files". At the bottom right of the form are three buttons: "?", "Save As Draft", "Route", and "Cancel". The browser's status bar at the bottom shows the same URL and "Internet" connectivity.

# Collaboration – Document Transmittal Form

Document Transmittal Forms are a vehicle to transmit documents between project members.

The screenshot shows a web-based form titled "Document Transmittal Form" within a browser window. The form is used for submitting documents and includes the following fields and sections:

- Header:** "Edit Form : Untitled-09ab3bf980034b2a"
- Form Title:** "Document Transmittal Form"
- Metadata:** IPS Number: 000ADM, Transmittal Number: (empty), Project Name: Documentum Superuser Support, Submitted By: (empty)
- Required Fields (marked with a red asterisk):**
  - Transmitting Company: (dropdown menu)
  - Name/Subject: Untitled-09ab3bf980034b2a
  - Issue Type: (dropdown menu)
  - Reference Number: (text input)
  - Discipline: (dropdown menu)
  - Comments Due Date: Date (calendar icon)
  - Gen Serial Number: (text input)
  - Issue Due Date: Date (calendar icon)
  - GT DM Number: (text input)
  - ST Serial Number: (text input)
  - Sins Number: (text input)
  - Memo of Shipment Number: (text input)
- MLI/MDL Number:** Radio button selected for "A031". Below it is an "add other option" field.
- Distribution List:** Radio button selected for a list containing "000adm\_core team", "000adm\_training documents", "dayasagar.v@ge.com", "DCIG", and "dctmadmin". Below it is an "add other option" field.
- Target Groups:** Radio button selected for a list containing "Customer", "Customer AE", "GE", and "Internal". Below it is an "add other option" field.

# Collaboration – Issue Form

Issue Forms are another vehicle to transmit documents between project members.

The screenshot shows a web browser window titled "Webpage Dialog" with a "Create Issue: Create" header. The form contains the following fields and controls:

- Title:** A text input field with a red asterisk indicating it is required.
- Reference#:** A text input field.
- Category:** A dropdown menu.
- Sub Category:** A dropdown menu.
- Priority:** A dropdown menu.
- Type:** A dropdown menu.
- Issue Due Date:** A date and time picker set to "Date" and "12:00:00 AM".
- Company Name:** A dropdown menu with "GE Energy - Americas" selected.
- Users:** A list box with three buttons: "Set Issue Owner", "Add Reviewer", and "Remove Reviewer".
- Issue Owner:** A text input field with a red asterisk.
- Reviewers:** A list box.
- Comment:** A large text area at the bottom.

At the bottom right of the form are "Finish" and "Cancel" buttons, and a help icon (?) is located at the bottom left.

# Collaboration – Supplier Submittal Form

Supplier Submittal Forms provide Suppliers with a convenient way to submit documents for GE.

The screenshot shows a web-based form titled "Edit Form : 09ab3bf98001c60b". The form contains the following fields and sections:

- IPS Number: 000ADM
- Project Name: Documentum Superuser Support
- Submittal Date: Mar 4, 2011
- Submitted By: (empty field)
- Submittal Number: (empty field)
- Name/Subject: 55F-09ab3bf980027283
- Category: AB As-Built (dropdown menu)
- Sins Number: (empty field)
- MLI / MDL Number: (radio button selected, empty field)
- PO Numbers: (empty field)
- Supplier Name: (empty field)
- Attachments: A table with columns: Name, Title, Revision Level, Modified, Next Revision Due Date, Document Status Code, Return Status Code. The table content is "none selected".
- Comments: (empty text area)
- Buttons: Submit for Review, Submit for Final, Save, Close

# P&W Customer Collaboration Documentum Contacts

# Documentum Contacts

## Initiation of a New Project in Documentum

GE Users Only: Submit a workflow with project details:

[http://supportcentral.ge.com/ProcessMaps/LaunchProcess.asp?prod\\_id=129859&proc\\_id=699278](http://supportcentral.ge.com/ProcessMaps/LaunchProcess.asp?prod_id=129859&proc_id=699278)

## Request Documentum Training

GE Users: Submit a workflow

[http://supportcentral.ge.com/ProcessMaps/LaunchProcess.asp?prod\\_id=129859&proc\\_id=699278](http://supportcentral.ge.com/ProcessMaps/LaunchProcess.asp?prod_id=129859&proc_id=699278)

External Users: please send an email to [michelea.diederich@ge.com](mailto:michelea.diederich@ge.com)

## Documentum Question or Assistance

GE and External Users: please send an email to [ebusinesstechsupport@ps.ge.com](mailto:ebusinesstechsupport@ps.ge.com)